



REALTORS ®

600 Main Street, Suite 201

Gardendale, AL 35071

205-306-4674 / Fax: 205-631-0084

Website: www.PremierRealEstateAL.com

Payment Policy

The following forms of payment for your monthly rental installment are acceptable:

- Personal Checks
Automatic Debit from a Checking or Savings Account
Cashier's Check
Money Order
Traveler's Check

The following forms of payment for your monthly rental installment are not acceptable:

- CASH
Two Party Checks
Business Checks
Payroll Checks
Government Checks (tax refunds, Social Security, Etc.)
Credit Cards (any sort)

Personal Checks are accepted after all initial monies due have been paid - but only under the following conditions:

- Your check must be pre-printed with current and correct information.
Your check must be received in the office prior to the 10th of the month.
Your check must be drawn on a bank with an office in Birmingham Metro Area.
Your check must be written for the exact amount due.
Not more than one of your previous checks had been returned by your bank as unpaid.
No one other than a named party to the lease may pay your rent by personal check.

A Reminder of the Timelines of Payments from your Lease Agreement:

- Rent is due on or before the first day of each and every month.
Late fees will be charged promptly at 9 AM on the 6th of the month regardless of weekends, holidays, pay periods or acts of God.
All payments made after the 9th of the month must be tendered in certified form.
On the 10th of the month, any Resident with unpaid rent and charges still due, will then have dispossession proceedings filed against them.

Property Address: _____

Lessee(s) certify that they have read that they have read this policy and understand it. Further, a copy of this policy is acknowledged.

Management Date
Initials

Lessee Date
Initials

Lessee Date
Initials